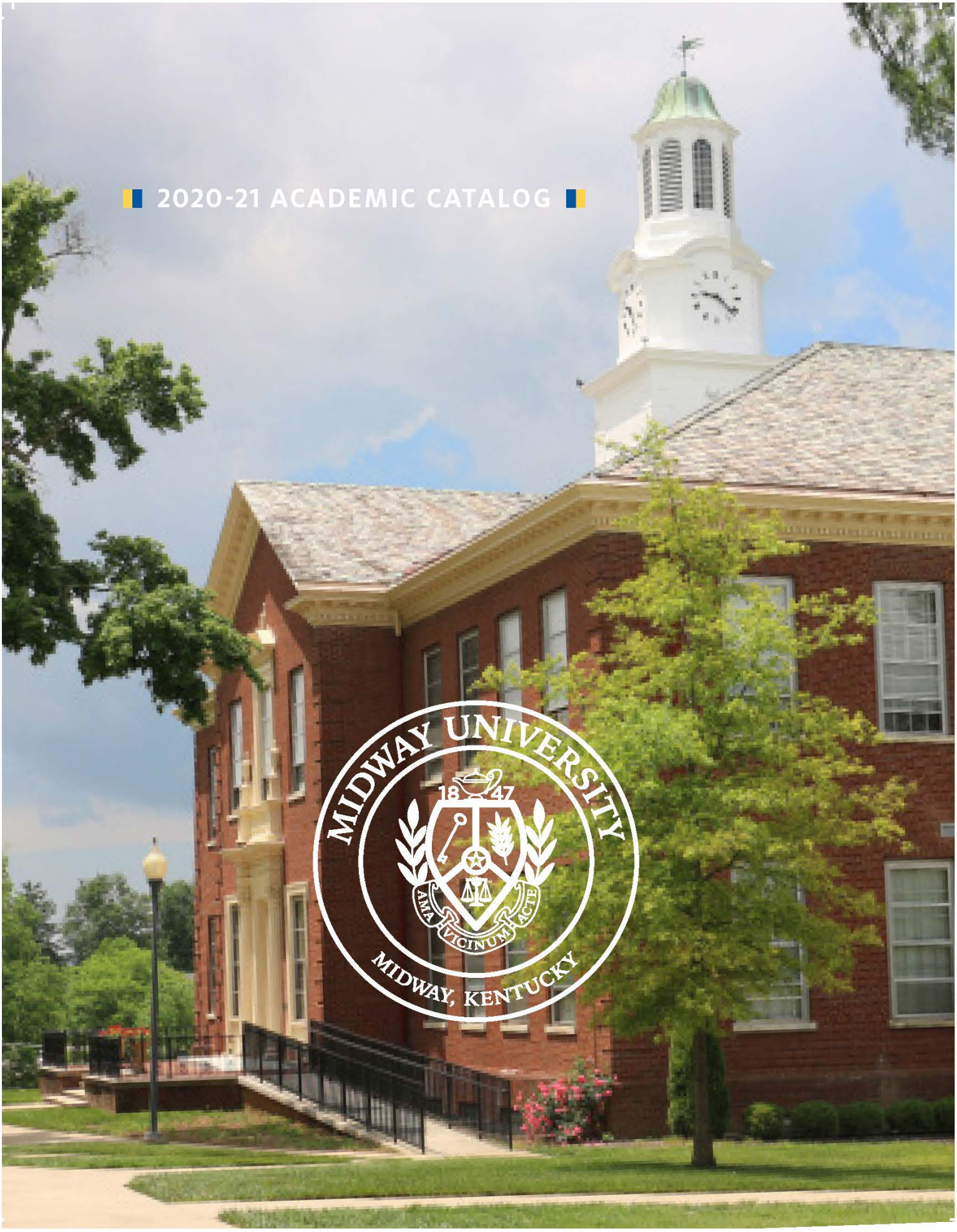
2020-21 ACADEMIC CATALOG



Midway University

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Course 2
CIS 235 - Application Software 2

Course

CIS 235 - Application Software

This course teaches students how to use some of the most popular categories of business software: word processing, electronic spreadsheets, database management software, and presentation software. CIS 235 assumes no prior knowledge of these software applications; however, it also introduces advanced techniques for the experienced user. Each package studied begins working at a novice level and quickly progresses to an advanced level. The course is taught in a hands-on laboratory fashion.

Grade Basis: L
Credit hours: 3.0
Lecture hours: 3.0

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